

Friday 12 October 2018

Dear Year 12 Students

The HSC Examinations commence on Thursday 18 October and will conclude (for our students) on Friday 9 November.

Please read through the following information carefully to ensure you are fully prepared for your examinations:

Attending Your Examinations

- All HSC Examinations will be held in the Math Centre, except examinations with a single student or very small student group (usually 3 students or less.) These examinations will be supervised in the Seminar Room in the library.
- Arrive early and be prepared for each exam
- Make an honest effort for each examination. Non-serious attempts at exams can jeopardise your HSC.
- On the day of the first English exam (Thursday 18 October, 10:20am) please arrive at the exam centre **at least 30 minutes before the exam starts**. For all other exams, arrive at least 10 minutes early.
- If you arrive more than an hour after an exam has started, you can enter the exam, but you will need to explain why NESA should accept your responses for marking.
- If you miss an exam because you misread the timetable, contact your principal immediately. You can't apply for illness/misadventure on these grounds.
- contact your school if you can't get to your exam because of unusual circumstances, like a flood, as you may be able to sit for the exam at another centre

Tell someone immediately if you are ill or have a misadventure

If you have an illness or misadventure:

- and can't attend an exam, contact Ms Leaf immediately (0438 912 766)
- before the exam but you can still attend, tell the presiding officer when you arrive
- during an exam and it may have affected your performance, tell the presiding officer immediately.

Bringing the right equipment

Make sure that your equipment is in good working order, because we won't uphold misadventure applications for equipment failure.

You can bring the following items into your exams:

- black pens
- pencils (must be at least grading 2B), erasers and a sharpener
- a ruler marked in millimetres and centimetres
- highlighter pens
- a **clear** bottle of water

- a non-programmable watch, which you must take off, place on your desk in clear view and not touch during the exam.
- You need to bring certain equipment (like a calculator) for some exams. If you are allowed a scientific calculator, make sure you have an approved model.

You will find the extensive approved equipment list at <http://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/hsc/rules-and-processes/exam-equipment-list>

Leave other items outside the exam room

You can't bring any of the following items into your exams:

- mobile phones
- programmable watches, like smart watches
- any electronic devices (except a calculator, if allowed), including communication devices, organisers, tablets, music players, earphones or electronic dictionaries
- paper or any printed or written material (including your exam timetable)
- dictionaries (except in language exams, if allowed)
- correction fluid or correction tape.
- **You can't borrow equipment during exams.**

Further details regarding the rules applied to the HSC Examinations can be found at

<http://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/hsc/rules-and-processes/rules-procedures-guide-students>

Please know that your teachers have full confidence that you will each do your best in these examinations. If you have any questions or concerns, please contact me on 0438 912 766.

Kind regards,

Ms Tracey Leaf