

18 December 2018

Dear Students and Families

### FROM THE HEAD OF SCOTS CAMPUS

Welcome to Scots All Saints College! On behalf of the Scots Campus Team I want to express how much we are looking forward to seeing you all back in class in Term One, 2019. The journey to this point has been enormous and it is wonderful to know we're almost at our destination. No doubt you have lots of questions and so I will try to answer some of them in this letter. Please feel free to contact the school with any urgent enquiries when the Main Office re-opens 7 January 2019.

Kind Regards,

Ms Tracey M Leaf  
**Head of Scots Campus**

### 2019 BOARDERS PROGRAM - Wednesday 30 January 2019

The Boarding Team is looking forward to welcoming all boarders, old and new, to the Scots Campus in January. The following schedule has been organised for your first day and more information is available in the Boarding Handbook:

Boarders' assembly in the Aikman Hall 12:00 – 12:30pm

Boarders' lunch 12:30 – 1:30pm

Settling into houses from 1:30pm onwards

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#### Scots Campus

Pre-K, Boarding (Years 5–12),  
Senior School (Years 9–12)  
4173 O'Connell Road  
BATHURST NSW 2795

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#### All Saints Campus

Pre-K, Junior School (Years K–4),  
Middle School (Years 5–8)  
70 Eglinton Road  
BATHURST NSW 2795

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#### Lithgow Campus

Pre-K–Year 6  
1 Col Drewe Drive  
LITHGOW NSW 2790

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ABN – 19 959 277 996

## DAY ONE – THURSDAY 31 JANUARY 2019

### THE FIRST DAY – WHAT STUDENTS NEED TO KNOW

The first day of any new school year is exciting but ours will be especially unique as the first day of a brand-new College. For many of you the Scots Campus will be very familiar. That's great because you'll be the experts helping 'new' students find their way around.

Term one commences on **Thursday 31 January**. Students are expected to arrive between **8:15am and 8:55am**.

When you arrive at campus you will see some tables set up on the grassy area between the Aikman Hall and the administration block, Karralee. (If the day is rainy, the tables will be set up inside the Hall). The tables will be arranged according to the alphabet, so look for the table relevant to your surname. (For example; A-G, H-N, O-Z). Sign-in to collect your College diary and timetable.

You should then make your way to the Day House where normal supervision will be occurring.

### PERIOD 1

In Period 1 we will have an assembly in the Aikman Hall. Staff will direct students to move to the hall at 8:55am for a 9am start. Seating is arranged by year group:

Year 12	Year 11
Year10	Year 9
STAGE	

### PERIOD 2 ONWARDS

As much as possible we plan for the remainder of the day to be a normal school day. This means you need to come prepared for normal lessons from Period 2 onwards.

### TUTOR GROUP

Day One will include time with your Tutor (10:35-11am). Information on the location of Tutor Group meetings will be provided on Day One.

## **SPORT TRAINING**

Normal Thursday afternoon sport training is scheduled (3:30 – 5:00pm) and students should come prepared with the correct gear for training. Students will change into their sport uniform for training and at the conclusion of training, will change into their dress uniform to travel home.

## **SETTING UP STUDENT DEVICES**

All student devices will need to be set up prior to use on the new network. This will occur under the guidance of the ICT Team. A timetable indicating the class and time slot for set up will operate on Day One. You will know *where* to be and *when* to be there with your device. Ensure your device is fully charged.

## **PHONES**

The College acknowledges that whilst mobile phones are a part of modern life, there is no need for phones to be used on campus during the hours of 9am and 3:30pm. Messages to/from parents and their students may be relayed through the Main Reception (6331 2766). Students must keep their phones out of sight until 3:30pm.

## **YEAR 12 COMMON ROOM**

The Year 12 Common Room has been re-located to the former Learning Support classroom. This location enables Year 12 to utilise the Senior Quad and have a dedicated space for their use as a cohort. Mrs Charmeon Jooste's office is located adjacent to your Common Room.

## **SUPERVISED AREAS FOR BREAKS**

Year 9 & 10: The Day House area

Year 11: The Senior Quad and/or the Day House area

Year 12: The Year 12 Common Room, the Main Quad, the Day House

## DAY TWO – FRIDAY 1 FEBRUARY 2019

Day Two will commence as a normal school day.

### ELECTRONIC ROLL CALL

At 8:55am students are to make their way promptly to their period 1 lesson, where the roll will be taken by the class teacher. An electronic roll will be marked in EVERY lesson.

Students who are late to school in the morning must still sign in at Reception.

### YEAR GROUP MEETINGS

Day Two will include time with your Year Coordinator (10:35-11am). Information on the location of Year Group meetings will be provided in the Daily Notices.

### THE SENIOR SCHOOL DAILY SCHEDULE

Monday, Tuesday, Thursday, Friday	Start	Stop	Length
Period 1	8:55	9:45	50
Period 2	9:45	10:35	50
Tutor/Chapel/Assembly/Year Group	10:35	11:00	25
Recess	11:00	11:25	25
Period 3	11:25	12:15	50
Period 4	12:15	1:05	50
Lunch	1:05	1:50	45
Period 5	1:50	2:35	45
Period 6	2:35	3:20	45

Wednesday	Start	Stop	Length
Period 1	8:55	9:40	45
Period 2	9:40	10:25	45
Period 3	10:25	11:10	45
Recess	11:10	11:35	25
Period 4	11:35	12:20	45
Period 5	12:20	1:05	45
Lunch	1:05	1:50	45
Period 6	1:50	2:35	45
Period 7	2:35	3:20	45

### SCOTS CAMPUS STAFF LIST

<b>EXECUTIVE STAFF</b>	
Headmaster	Mr David Gates
Bursar	Mr Noel Eveleigh
Head of Scots Campus	Ms Tracey Leaf
Head of Academic Excellence & Compliance	Mr Greg Jones
Director of Student Wellbeing	Mr Tom van Gend
Director of Co-Curricular	Mr Justin Adams
Chaplain	Mr Samuel Gittins
<b>CHRISTIAN STUDIES</b>	Mr Samuel Gittins Mr Jon Clipsham
<b>ENGLISH FACULTY</b>	Mr Leigh Morrisey (HOD) Mrs Angela Davis Miss Amelia Hodge Mrs Charmeon Jooste

	<p>Ms Tracey Leaf</p> <p>Mrs Denise Nelson</p> <p>Ms Christine Sams</p> <p>Mrs Memory Sanders</p>
<b>HUMAN SOCIETY AND ITS ENVIRONMENT FACULTY</b>	<p>Mr Richard Mottram (HOD)</p> <p>Mr Ian Doney</p> <p>Mr Spencer Goddard</p> <p>Mr Brian Mair</p> <p>Mrs Denise Nelson</p> <p>Mr David Pike</p> <p>Mrs Rosie Stanford</p> <p>Mr Geoff Wainwright</p>
<b>MATHEMATICS FACULTY</b>	<p>Mrs Shannon Rendall (HOD)</p> <p>Mr Greg Jones</p> <p>Miss Carly Johnstone</p> <p>Mr Patrick Sinclair</p>
<b>SCIENCE FACULTY</b>	<p>Mr Peter O'Neill (HOD)</p> <p>Mrs Elizabeth Casey</p> <p>Mr Marcus Croft</p> <p>Mr Simon Dundon</p> <p>Mrs Cassie Pearce</p> <p>Mr Tom van Gend</p> <p>Mrs Elizabeth Dawes</p>

<b>PDHPE</b>	Mr Justin Adams Mr Duane Bailey Mr Scott Gardner
<b>TECHNICAL AND APPLIED SCIENCE</b>	Mr Geoff Hayward (HOD) Mrs Fiona Hayward
<b>MUSIC</b>	Mr Jon Clipsham (HOD)

