

POLICY

Students may enrol to study at The Scots School Bathurst in the following courses:

1. Primary
Junior Secondary
Senior Secondary
2. English language proficiency requirements have been determined for entry to each course of study.
3. Documentation regarding English language proficiency requirements have been determined for each course of study

ENGLISH LANGUAGE PROFICIENCY REQUIREMENTS FOR THE SCOTS SCHOOL

PRIMARY	JUNIOR SECONDARY	SENIOR SECONDARY
1 year of study of English in Home School	2 years of study of English in Home School	IELTS score of 5 or higher
Certified Copy of School Reports	Certified Copy of School Reports	Certified Copy of School Reports

The IELTS Band Score Scale	
Expert user	9
Very good user	8
Good user	7
Competent user	6
Modest user	5
Limited user	4
Extremely limited user	3
Intermittent user	2
Non user	1
Did not attempt the test	0

PROCEDURE

International Student Liaison Officer will inform Education Agents on enrolment enquiry of the English language proficiency requirements of each course of study.

International Student Liaison Officer will obtain from the Education Agents required documentary evidence of the English language proficiency level of the relevant course of study.

International Student Liaison Officer will liaise with the Deputy Head/Director of Teaching and Learning regarding the enrolment and the documentary evidence of English Language proficiency provided.

The Deputy Head/Director of Teaching and Learning will approve the documentary evidence and give a recommendation to the International Student Liaison Officer regarding the acceptance of the enrolment.

International Student Liaison Officer will inform the Education Agent as to the status of the application for enrolment based on the English language proficiency requirements.

International Student Liaison Officer will keep copies of the documentary evidence as provided.

Copies of the documentation will also be provided to the Deputy Head/Director of Teaching and Learning and the ESL teacher.